



## Job Announcement

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<b>Job Title:</b>	Chief Executive Officer	<b>Entity:</b>	Corporate
<b>Reports To:</b>	CTEC Board of Directors	<b>Salary Grade:</b>	\$137,537-\$213,183
<b>FLSA Classification:</b>	Exempt	<b>Closing Date:</b>	Open until filled

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### Summary:

Oversees the management, financial, and staff functions of Colville Tribal Enterprise Corporation (CTEC) including all subsidiaries, affiliates, and future business enterprises assigned, acquired, or developed.

### Knowledge, Skills, and Abilities (Minimum Qualifications):

- Bachelor's Degree in Business Management or related field.
- MBA preferred OR twenty (20) years of experience in upper level management may be considered in lieu of Master's Degree.
- Minimum fifteen (15) years of progressively responsible experience in management and leadership roles in private business required. May substitute up to 5 years Tribal and other Government experience for private business experience.
- Experience representing entity to shareholders or similar groups.
- Ability to speak and present information clearly and concisely to groups.
- Strong analytical skills to evaluate plans and operations.
- Ability to establish credibility and be decisive.
- Ability to establish and maintain effective working relationships with superiors and subordinates, public, and private officials.
- Must possess a valid Washington State Driver's License with the ability to obtain a Tribal License and be eligible for CTEC insurance.
- Must clear a criminal history background check, obtain a Colville Tribal Gaming License, and demonstrate impeccable credit history.
- Must pass an initial drug screen. Random drug testing also in effect.

### Physical Demands / Work Environment:

- Manual and finger dexterity as required to perform daily job duties.
- Ability to frequently sit for prolonged periods of time.

These requirements need to be met to represent knowledge, skill and/or ability to perform job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

### DRUG TEST REQUIRED IN ACCORDANCE WITH CTEC POLICY

Submit resumes to: CTEC, Attn: Human Resources, P.O. Box 5, Coulee Dam, WA 99116, or to [debi@ctecorp.org](mailto:debi@ctecorp.org) or call 509-634-3208 if you require more information.

**CTEC IS AN INDIAN PREFERENCE EMPLOYER**