



Job Announcement

Job Title:	Store Clerk	Entity:	Trading post
Reports To:	Store Manager	Salary Grade:	\$8.63 - \$11.05
FLSA Classification:	Non-Exempt	Closing Date:	October 7, 2009

Summary:

Performs duties in the store in a customer service friendly, efficient and profitable manner that promotes superior staff, customer and vendor relations.

Knowledge, Skills, and Abilities (Minimum Qualifications):

- High School diploma or GED preferred.
- Must be over 18 years of age.
- Must have excellent customer service and employee relations skills.
- Ability to add, subtract, multiply and divide; also may compute discounts, fractions, ratios and percentages.
- Must possess a current and valid Food Handler's Card.
- Ability to work irregular hours, including nights, weekends and holidays.

Physical Demands / Work Environment:

- Manual and finger dexterity as required to perform daily job duties.
- Ability to occasionally sit for prolonged periods of time.
- Ability to frequently walk and/or stand for prolonged periods of time.
- Ability to frequently lift and/or move up to 35 pounds.
- Ability to occasionally lift and/or move up to 50 pounds.
- Ability to frequently bend, squat and/or stoop.
- Ability to frequently reach, climb and/or crawl.
- Frequently exposed to outside weather conditions, including variations in temperature and precipitation.
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These requirements need to be met to represent knowledge, skill and/or ability to perform job functions. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

DRUG TEST REQUIRED IN ACCORDANCE WITH CTEC POLICY

Submit resumes to: CTEC, Attn: Human Resources, P.O. Box 5, Coulee Dam, WA 99116, or to debi@ctecorp.com or call 509-634-3208 if you require more information.

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